



Company: Tarragon L.L.C.
Position: Development Intern
Reports To: Development Manager
Classification: Non-Exempt / Hourly (\$20/Hour)
Position Location: Seattle, Washington and Sumner, Washington

ABOUT TARRAGON:

Tarragon, a locally owned and operated company, executes at a high level on a variety of product types, including residential, industrial, commercial, and land development, all approached with a long-term perspective. In each project we undertake, our focus is on creating value for the community, tenants, and partners.

Our portfolio includes Class A industrial, residential, and commercial developments. Our team is responsible for sourcing new acquisitions and overseeing all aspects of our projects, from design and entitlement to permitting, construction, and leasing. We plan, execute, and maintain involvement with our affiliates throughout the entire life cycle of each project.

ABOUT THE INTERNSHIP PROGRAM:

Tarragon's 10-week paid summer internship is designed for individuals interested in exploring a career in real estate development. This program provides hands-on experience across multiple disciplines within our company, offering a well-rounded perspective on the industry. Interns will rotate through several key departments, spending dedicated time with each team:

- **Two weeks with the Multi-Family Development Team** – Learn about multi-family project planning, design, and execution.
- **Two weeks with the Industrial Development Team** – Understand the development lifecycle of large-scale industrial properties.
- **Two weeks with the Land Development Team** – Learn about master-planned communities in various stages, including planning, builder relations, and home-buyer experiences.
- **Two weeks with the Construction Team** – Gain exposure to active projects, site visits, and construction management processes.
- **Two weeks with the Marketing Team & Contracts Team** – Gain insights into internal and external marketing, project branding, and contract administration.

This immersive experience is a great opportunity to “dip your toes” into real estate while learning directly from members of the Tarragon team. By the end of the program, interns will have a broader understanding of how different real estate sectors operate and work together. Depending on one's school schedule, our summer internship program is scheduled to run from May 2025 to the end of September 2025.



RESPONSIBILITIES MAY INCLUDE:

- Shadowing experienced professionals across multiple departments.
- Observing and participating in project meetings.
- Taking detailed notes and actively engaging in discussions.
- Conducting independent research on real estate development topics.
- Discrete tasks, analysis, or other duties during discipline rotations
- Asking thoughtful questions to deepen industry understanding.
- Reflecting on learnings and sharing insights with mentors.

REQUIRED EXPERIENCE AND ABILITIES:

A successful candidate will possess the following experience and attributes:

- Currently enrolled as a student with a strong interest in real estate development and construction.
- Strong written and oral communication skills.
- Excellent analytical and problem-solving skills.
- Proficient in Microsoft Office Suite.
- Eager to learn and ask questions.
- Resourceful with a strong commitment to accuracy and attention to detail.

HOW TO APPLY:

If you are interested in being considered for Tarragon's Internship Program, please submit the following materials to jobs@tarragon.com:

- Cover letter – please include what you hope to get out of this experience.
- Resume + Two References

We are an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, or gender identity, marital or veteran status, or any other legally protected status.